

Prequalification Document Request:

Please provide the following documents to NPEI contractor coordinator.

- ☐ Copy of Company's Health and Safety Policy showing commitment to health and safety of different parties. *
- ☐ Copy of your "Respect in the Workplace" policy addressing violence and harassment and a copy of your "Substance Use" policy addressing both prescribed / illicit drugs. *
- ☐ Copy of Liability Insurance naming NPEI as additional insured for minimum of \$5,000,000. Expiry date is to be recorded and tracked.
- ☐ Copy of Business Profile Report from the WSIB
- ☐ Copy of WSIB Clearance Certificate. Expiry date is to be recorded and tracked.
- ☐ Provide a copy of your CVOR operator Level II abstract. (if applicable)
- ☐ Provide a copy of your Registration of Constructors and Employers Engaged in Construction – MOL Form 1000 (if applicable)
- ☐ Provide a copy of two references from prior companies you have provided services to.
- ☐ If IHSA COR certified, please provide proof of certification.
- ☐ Competency Profile (Form # NPECONTR-2)

* ***Not required for employers who regularly employ five or fewer workers.***

NOTE: Contractors are responsible for collecting the documentation above (form # NPECONTR-1) for any *subcontractors* they intend to hire while working for NPEI. Please submit all required information along with your Pre-Qualification package. Also, all the Contractor and Subcontractor employees must complete the "**Contractor Orientation**" and associated quiz prior to commencing work for NPEI.

Please forward all requested documents to:

Mail to: Niagara Peninsula Energy Inc. or **EMAIL to:** contractor.info@npei.ca
7447 Pin Oak Dr., P.O. Box 120
Niagara Falls, ON L2E 6S9
Attention: NPEI Contractor Coordinator